CAMP ROCK ENON

FORMS APPENDIX

SHENANDOAH AREA COUNCIL

BOY SCOUTS OF AMERICA

107 Youth Development Ct., Winchester, VA 22602
Council Office: 540-662-2551 www.sac-bsa.org
Camp Rock Enon: 540-858-2551 sacbsa@sac-bsa.org

It is the expressed written policy of the Shenandoah Area Council, Boy Scouts of America, that Camp Rock Enon is operated for the benefit, enjoyment, training and advancement of all Scouts without regard to race, color, national origin, sex, age, religious denomination, or handicap.

CAMP ROCK ENON
LEADER RESOURCE GUIDE

Leaders: There are many ways you can become involved in the CRE experience! If you have a special skill or just want to help in a particular area, please let us know. We will be happy to include you in the week's activities.

- ❑ Waterfront
- ❑ Frontier
- ❑ Handicraft
- ❑ Shooting Sports
- ❑ Outdoor Skills
- ❑ Field Sports
- ❑ Nature
- ❑ Camp Office
- ❑ Dining Hall
- ❑ Climbing
- ❑ Health Lodge
- ❑ Merit Badge Asst.
  Specify: _____
- ❑ Ranger Staff
  Specify: _____
- ❑ Trading Post

Leader Name: _____ Unit #: _____

Week at CRE: _____

Time/Day Restrictions: _____

Any Certifications: _____

Phone: _____ Email: _____

<u>Comments:</u>

_____

_____

_____

_____

_____

Date _____ Transmittal # Circle One 1 2 3 4 5	SHENANDOAH AREA COUNCIL BOY SCOUTS OF AMERICA CAMP ROCK ENON UNIT REGISTRATION FORM	Office Use Only

(REPRODUCE LOCALLY AS NEEDED - RETAIN A COPY OF ALL TRANSMITTALS)

Unit #: _____ Council: _____ District: _____ City: _____

Camp Leader: _____ Asst. Camp Leader: _____

Address: _____ Address: _____

City/State/Zip: _____ City/State/Zip: _____

Phone: (H) _____ (W) _____ Phone: (H) _____ (W) _____

Email: _____ Email: _____

Camp Week: _____ Campsite: _____

(Regular Summer Camp)	Number Attending	Amount Paid Previously	Amount Paid Today	Total Paid To Date
Adult Male Leaders	_____	_____	_____	_____
Adult Female Leaders	_____	_____	_____	_____
Scouts	_____	_____	_____	_____

Method of Payment: Unit Check ____ Money Order _____ Cash _____ Credit Card _____

Credit Card Information: Name on Card: _____

Card Type: Visa Mastercard American Express Discover

Card Number: _____ Card Expiration Date: _____

To guarantee a reservation, the Campsite Reservation fee of $50.00 per Scout and Leader in excess of one must be paid by January 15, 2013. The Campsite Reservation Fee will be applied toward the Troop's total balance if full payment is made by April 15, 2013. Troops that do not pay their full balance by April 15, 2013 <u>will forfeit</u> their Campsite Reservation Fee.

Campsite Reservation Fees will be applied to your balance if fee schedule is not met.
All fees MUST be paid by the troop. Individuals cannot register or pay at the Scout Service Center.

Send to: BSA, Shenandoah Area Council
107 Youth Development Court
Winchester, Virginia 22602
Fax: 540-662-2725

Email: sacbsa@sac-bsa.org

Unit Roster

Unit #:	Council:
Campsite:	Date at Camp:
Camp Leader:	

Adults

Name	Position	Name	Position
1.		5.	
2.		6.	
3.		7.	
4.		8.	

Scouts

Name	Age	Name	Age
1.		19	
2.		20	
3.		21	
4.		22	
5.		23	
6.		24	
7.		25	
8.		26	
9.		27	
10.		28	
11.		29	
12.		30	
13.		31	
14.		32	
15.		33	
16.		34	
17.		35	
18.		36	

CRE High Adventure Programs Registration

Scout/Leader Name: _____ Troop/Crew: _____

Council: _____ Unit is in Camp: ❑Yes ❑No

Address: _____ Rank: _____

_____ Phone: _____

T-Shirt Size: _____ Email: _____

Parents Name_____ Phone: _____
(If registration is for a Scout/Venturer under the age 18)
Email: _____

Program(s) Attending

Program	Date	Age Req.	Cost	Amt. Paid Previously	Amt. Paid Today	Total Paid To Date
Adventure Extra	6/23-29	14	$445			
Zeb Adventure Program	6/30-7/6	13	$320			
Adventure Extra	7/7-13	14	$445			
ZEB Adventure Program	7/14-20	13	$320			
Adventure Extra	7/21-27	13	$445			
Zeb Adventure Program	7/28-8/3	13	$320			
High Adventure By the Day	July & August	13	Camp Fee Plus $55 Per person Per day			
Total Amount						

Photographs or videos may be taken and used for publications by the Shenandoah Area Council. If you do not wish to be included please let us know in writing upon check-in.

OFFICE USE ONLY
Date/Time Received

High Adventure Parent/Scout Release Form

I enclose the required $100.00 reservation fee of which $50 is non-refundable. All other fees paid are only refundable if my slot is filled by another. The suggestive fee schedule is:

March 15th: 50% of fee paid
April 15th: 100% of fee paid
June 1st: Fees paid after this date incur a $20 late fee

As a Scout I agree to live the Scout Oath and Law obey and cooperate with my High Adventure Leaders, agree meet my full responsibilities as a member of my group, participate in the preliminary training as may be required.

I recognize that this trip requires excellent physical health and a high level of maturity. Additional requirements as outlined in the program descriptions are to be met as well. We recognize this is an extreme high adventure program filled with risks and all claims against the Boy Scouts of America, Shenandoah Area Council, or any of the officers, employees, agents, volunteers or other representatives of any of them, or any other persons working under their direction or engaged in the conduct of their affairs, arising out of any accident, illness, injury, damage, or other loss or harm to or incurred or suffered by the applicant named above or to his property, in connection with or incidental to the High Adventure Trek, including preliminary training and travel, are hereby expressly waived by the parents and the applicant.

APPROVAL OF PARENTS OR GUARDIANS

On behalf of my child and myself, I (we) hereby approve and agree to all the terms and conditions of the application and certify that the applicant can meet the health and physical fitness requirements of the trek and will be examined by a licensed health care practitioner and will obtain an Annual Health and Medical Record at least 45 days prior to the trek.

_____ _____
Parent (s), Guardian (s), or Adult (s) serving in place of Parents (s) Date

Scout Personal Signature _____

IN CASE OF EMERGENCY, NOTIFY:

Name & Relationship _____

Phone (day & evening) _____

Office Use Only:

Date application received_____ Amount of Deposit/payment_____

Camp Rock Enon Summer Camp

Friday Family Night
Meal Tickets Order Form

Unit #: _____ Council: _____ City: _____

Week at Camp: _____ Campsite: _____

Camp Leader: _____ Phone: _____ Email: _____

The Friday Family night program gives the families the opportunity to visit and see what Camp Rock Enon is like. Units and their families may either eat in the Dining Hall or bring food in and eat in their campsite. The evening will conclude with a special campfire with skits, songs, and jokes performed by the Scouts followed by the Order of the Arrow Callout Ceremony. The price for the meal is $5.00 per person.

Friday Evening Schedule:

- 5:45pm – In Campsite Meal
- 7:00pm – Free Time (Trading Post is open)
- 7:45pm – Assemble at Buttress
- 8:00pm – Closing Campfire
- 8:30pm – OA Callout ceremony
- 9:30pm – Trading Post is open

Family Members	# of Tickets	$ / Ticket	Total
Adults		$6.00	
Children under 10		$3.00	
Children under 5		FREE	
		Total Due:	

Please Note:

Meal Tickets can be be purchased up to Wednesday night at the trading post. We will make every effort to accommodate those last minute guests. Tickets at the door will be $8.00. Please make every effort to plan ahead.

Camp Rock Enon Summer Camp

Custom T-shirt & Hat Order Form

Standard camp T-shirts and hats may be purchased at the Trading Post while at camp.

Use this form to pre-order customized camp T-shirts and hats.
Customized pre-ordered items may be picked up upon check-in at the Business Office.
There are no returns or refunds on customized orders.

Troop: _____ City: _____ State: _____

Week at Camp: _____ Campsite: _____

Camp Leader: _____ Phone: _____ Email: _____

Custom T-Shirts (Troop # and City/State):

Orders for 12 or less T-shirts will be charged a $15 setup fee.

Step 1:
Choose one color and an alternate.
Colors offered:
Gray, Red, Dark Blue,
Sand, Royal Blue, and Natural

Step 2:
Indicate sizes and quantities on below.

T-Shirts

Color Choice: _____

Alternate Color: _____

Size	Quantity	Price	Total
Youth S		$15.00	
Youth M		$15.00	
Youth L		$15.00	
Youth XL		$15.00	
Adult S		$15.00	
Adult M		$15.00	
Adult L		$15.00	
Adult XL		$15.00	
Adult 2X		$16.00	
Adult 3X		$16.00	
Total			

Custom Hats (Troop #):

Orders for 12 or less hats will be charged a $15 setup fee.

Step 1:
Choose one color and an alternate.
Colors offered:
Red, Khaki, Green, and Blue.

Step 2:
Indicate the style and quantity below.

Hats

Color Choice: _____

Alternate Choice: _____

Style	Quantity	Price	Total
Standard		$15.00	
Total			

Order Total

Amount due for T-Shirts:	
Amount due for Hats:	
Setup Fee (if applicable):	
Shipping Fee (if applicable):	
Total Amount Due:	

Order for T-Shirts and Hats due April 15, 2013

Camp Rock Enon Summer Camp

Unit Custom T-shirt & Hat Work Sheet

Unit # _____ Council: _____ City: _____

Name	T-shirt Size	Custom T-Shirt Quantity	Custom Hat Quantity	Amount Due	Amount Paid	Rec'd T-Shirt	Rec'd Hat

Order for T-Shirts and Hats due April 15, 2013

ROCK ENON ELITE

The Rock Enon Elite award is designated to recognize units who demonstrate the "Extra Effort" in Scout camping. The unit wishing to become recognized as one of the Elite units must meet the following requirements:

1. Full time adult leadership 21 years old or older at camp all week.
   *Signature by Scoutmaster*_____
2. Fireguard, Emergency sheet, Duty roster, Program schedule, and troop progress posted on campsite bulletin board at all times.
   *Signature by Head Commissioner*_____
3. OA members represent unit at the Order of the Arrow Social.
   *Signature by OA Leadership*_____
4. Troop performs at least one approved camp service project.
   *Signature by Head Commissioner/Ranger*_____
5. At least 80% of troop successfully passes uniform inspection.
   *Signature by Head Commissioner*_____
6. Troop must make an average score of 90 points on campsite inspection.
   *Signature by Head Commissioner*_____
7. At least 50% unit must attend Camp Vespers Service or hold a unit chapel service.
   *Signature by Chaplain*_____
8. All unit members wear proper uniform to evening meals and camp fires and are on time.
   *Signature by Senior Patrol Leader*_____
9. The Senior Patrol Leader or designee must attend all SPL Meetings.
   *Signature by Program Director*_____
10. Troop participated in at least one of the following camp-wide events
    A. Water Carnival *Signature by Aquatics Director*_____
    B. Amazing Race *Signature by Iron Man Leader*_____
    C. Gateway Competition *Signature by Head Commissioner*_____

11. Troop performs camp assigned service responsibilities; clean showers, grace at a meal, etc.
    *Signature by Head Commissioner*_____
12. Troop plans and cooks at least one meal in their site.
    *Signature by Commissioner*_____
13. Plan and carry out own campfire program.
    *Signature by Head Commissioner*_____
14. Unit or patrol of the unit must teach and lead a song or skit to another unit or patrol.
    *Signature by Head Commissioner*_____
15. Successful Complete the Camp Rock Enon Recycling Program
    *Signature by Head Commissioner*_____

Troop Number _____ Senior Patrol Leader Signature _____

Unit Leader Signature _____

Head Commissioner Signature _____

Program Director Signature _____

Camp Rock Enon Recycling Program

Your unit can earn recognition as a ***Rock Enon Recycler***
AND
Assist in keeping "The Rock" (and our planet) clean & beautiful!

HOW?

It's simple:
Use the designated recycling barrels. These are marked with the universal recycling symbol.
ONLY #1 plastic & glass bottles & all cans! Use non-designated trash receptacles for other waste!

Before checking-out from camp, your Commissioner needs to be notified & he will document that you've met this requirement. Appoint a Scout to take the recyclables collected in your campsite to the main collection site (8'x 20' container at Bowman). Do not throw in the entire bag—only dump out the plastic & aluminum!

ALSO:
Have your unit complete a camp conservation project
OR
Have 50% of your unit take a Nature related merit badge course

Your unit will earn the **Camp Rock Enon Recycler** streamer
to proudly display from your Troop flag!

Recycling barrels are in every campsite and throughout camp.
Please use these for their intended purpose!

TOGETHER, we can BE PREPARED for SUCCESS!

RECYCLE THE ROCK!

I have read the above information and will dump **recyclables ONLY** (with no bags) into the proper recycling bin located at Bowman Lodge. Our troop agrees to abide by the recycling program guidelines and has been given a clear bag to use for collection purposes.

_____
Leader Signature Troop/Pack # Date

_____
Senior Patrol Leader Signature

The above mentioned Troop/Pack has successfully met all requirements.

_____
Commissioner Signature Date

Instructions for Registering for Summer Camp

A. Go to www.sac-bsa.org
B. Go to the top of the page and click "Calendar"
C. Go to the month/week that you want to register for Camp, i.e., "Boy Scout Resident Camp Week #1" Click on that
D. Click "Register"
E. Please select one of the following choices:
    a. If Choice #1, sign in using your email address
    b. If Choice #2, follow the instructions for creating an account
F. Select the Price Group: In Council/Out of Council
G. If you have used this before, select the Troop you are bringing to camp, otherwise click "New" and follow the instructions.
H. Click "Continue"
I. You will see 7 'button' will be detailed as follows:

1. Register Individuals – this step MUST be completed before registering Scouts/Leaders for classes and activities.
    a. Select "Register" Individuals
    b. Select "Add New Participant"
    c. Pick a Type (Adult/Scout)
    d. Enter the Scout/Leader's first and last name. The other fields are not required but you can use them if you choose.
    e. Click "Add"
    f. Repeat for each participant
    g. Double check your final count before continuing.
    h. When everyone is entered, click "Continue"

2. Merit Badge Registration by Individual – Use this to assign merit badge classes or programs.
    a. Select "Merit Badge Registration by Individual"
    b. Click on Participant's name and a list of classes will come up on the right (if not, click "Program Classes" under Step #2 and they will be there)
    c. Click the plus sign beside each class/program the participant wants to take. As you click, they will move to the bottom of the list into the Step #4: Scout Name section

d. To select classes for the next participant, go to the top of the screen and click on the next name. Choose their classes. Repeat until you have everything you need. (Make sure you double check) then click "Continue" and you will be taken back to the main menu (the 7 buttons)
e. **Note**To remove a class:
    i. Click #2 "Merit Badge Registration by Individual"
    ii. Select the Scout
    iii. The Scout's classes will show in the list at the bottom, click the trash can box beside the class(s) you want to remove.
    iv. Click "Continue"

3. Check Schedule Conflicts – Use this to check if there are any scheduling conflicts for your Scout's merit badge classes
    a. Click "Check Schedule Conflicts" to double check that you do not have any
    b. Scouts with schedule conflicts will be listed.
    c. Click the trash can for the activities you are deleting from the Scout's schedule
    d. Once all the conflicts are solved, click "Continue"
    e. If there are no scheduling conflicts, you will receive a message on the screen saying "There are no scheduling conflicts"…click "Continue"
4. Group Forms – this is where you will enter your unit's information
    a. Type in Troop Number
    b. Council's Name, unless you are in Shenandoah Area Council, and then indicate in which district you belong
    c. Enter the Scoutmaster's name
    d. Enter the Scoutmaster's information including address, phone number & email address.
    e. Click "Continue"
5. Edit Group – Update personal contact information for the Troop's primary contact person
6. Reports – View, print and export schedules
7. Checkout – You must checkout after EACH session. If you do not checkout, your changes will not be saved.
    a. At the bottom of the page, click the box next to "By clicking in the check box to the left…"
    b. In the middle of the screen under Payment Type, you need to click beside the mailbox (Mail/Offline). If you do not click this, you will see "Make Payment" instead of "Save" at the bottom.
    c. Click "Save" **You have to click this so your changes will be saved.**
    d. Print the registration page.

e. Click “Done” you will be taken to the final screen. Click “Go back” and “Logoff” (top right hand corner)

Troop Merit Badge Class Sign up Preparation Sheet

Scout Name	9:00	10:00/ 10:30	11:00	2:00	3:00/ 3:30	4:00

Camp Rock Enon Summer Camp

Merit Badge Supplies Order Form

Several Merit Badges have additional costs associated with them. To assist us with ordering supplies for the summer, please submit this form by April 15, 2013.

There are no returns or refunds on pre-ordered supplies.

Unit #: _____ City: _____ State: _____

Week at Camp: _____ Campsite: _____

Camp Leader: _____ Phone: _____ Email: _____

Merit Badge	Cost	Scouts	Total
Example	***$5.00***	***5***	***$25.00***
Space Exploration – Rocket Kit	$12.00		
Basketry – Kits (2 Baskets/1 Stool)	$25.00		
Indian Lore – Kits (Materials to complete the badge)	$5.00		
Woodcarving – Kits (1 Practice & 1 Additional slides)	$5.00		
Rifle Shooting – This includes up to 50 rounds and targets for merit badge class. (Additional Cost for more shooting)	$15.00		
Shotgun– up to 50 shells for merit badge class. (Additional Cost for more shells)	$15.00		
Rifle Shooting – Open Shoot – Includes 20 rounds and 4 targets	$5.00		
Leatherworking – Kits (Wallet and Wrist Band)	$10.00		
Archery – Arrow Kit	$10.00		
	Grand Total		

Order for Merit Badge Supplies due April 15, 2013

2013 CAMP ROCK ENON PRE-ORDER

Name _____ Work Phone _____

Address _____ Home Phone _____

_____ Fax _____

Email:_____

Note: If attending a week of camp; Scouts will receive 1 patch and Leaders will receive 1 patch and 1 mug

Please submit by April 15, 2013.

	UNIT COST	QUANTITY ORDERED	TOTAL COST
CRE BOY SCOUT RESIDENT PATCH	$3.00		
CRE CUB SCOUT RESIDENT CAMP	$3.00		
CRE MUG	$5.00		
CRE HAT	$14.00		
CRE T-Shirt (Small – XL)	$15.00		
CRE T-Shirt (XXL)	$16.00		
CRE T-Shirt (XXXL)	$16.00		
Shipping (if applicable)	$10.00		
GRAND TOTAL			

Make check payable to BSA
Send check to Shenandoah Area Council
107 Youth Development Court, Winchester, Virginia 22602

Please check one:

No shipping, I will pick up at Service Center _____
No shipping, I will pick up at CRE _____
Please ship my order _____

Orders will be ready by June 15

AMOUNT ENCLOSED $ _____

ORDER OF THE ARROW CAMPERSHIP APPLICATION

SHENSHAWPOTOO LODGE #276

Applicant's Name:_____ Unit #: _____

Address: _____ Phone: _____

_____

Unit Leader's Name: _____ Phone: _____

Please indicate what event camperships are for:

Camp Rock Enon Summer Camp Date:_____

Camp Rock Enon Cub Resident Camp Date: _____

Does applicant receive school lunch or other educational aid? ____

If so, please indicate: _____

Please indicate degree of need below: (family and living condition that merits Camperships.)

_____

_____

_____

_____

_____

Application must be completed in its entirety and received by April 15, 2013 to be considered for a ½ campership. After April 15, 2013 the largest campership that will be considered will not exceed ¼ of the total cost.

This form may only be used for Summer Camp attendance at Camp Rock Enon.

The ability for a Scout to receive a campership is based not only on the funds available through the Order of the Arrow, but also on the Scouts efforts in securing funding before making this request. Requesting a campership is intended to be your last resort, not the first.

Please list other areas where the Scout has attempted to secure funding:

Personal Funds	$_____
From Family	$_____
From Scout Unit	$_____
From Chartering Organization	$_____
Product sales	$_____

(Participation in this fundraiser is required to be considered.)

Total from above $_____

Is the Scout willing to participate in an upcoming work day or a unit work day at Camp Rock Enon? _____

_____ March 23, 2013 _____ May 25, 2013 _____ Unit Sponsored (give date)

Please indicate amount you are requesting: $_____
(Not more than ½ of total cost.)

Approval of Unit Leader: _____

Approval of Committee Chairman: _____

<u>Report of Camperships Committee:</u>

Approved: _____ Disapproved: _____ Date: _____

If Approved, amount of scholarship allotted: $_____

Signed for Camperships Committee: _____

Annual Health and Medical Record

Medical Information
The Boy Scouts of America recommends that all youth and adult members have annual medical evaluations by a certified and licensed health-care provider. In an effort to provide better care to those who may become ill or injured and to provide youth members and adult leaders a better understanding of their own physical capabilities, the Boy Scouts of America has established minimum standards for providing medical information prior to participating in various activities. Those standards are offered below in one three-part medical form. Note that unit leaders must always protect the privacy of unit participants by protecting their medical information.

Parts A and C are to be completed annually **by all BSA unit members.** Both parts are required for all events that do not exceed 72 consecutive hours, where the level of activity is similar to that normally expended at home or at school, such as day camp, day hikes, swimming parties, or an overnight camp, and where medical care is readily available. Medical information required includes a current health history and list of medications. Part C also includes the parental informed consent and hold harmless/release agreement (with an area for notarization if required by your state) as well as a talent release statement. Adult unit leaders should review participants' health histories and become knowledgeable about the medical needs of the youth members in their unit. This form is to be filled out by participants and parents or guardians and kept on file for easy reference.

Part B is required with parts A and C for any event that exceeds 72 consecutive hours, or when the nature of the activity is strenuous and demanding, such as a high-adventure trek. Service projects or work weekends may also fit this description. ***(The Shenandoah Area Council requires all individuals attending resident camps to complete all three parts.)*** It is to be completed and signed by a certified and licensed health-care provider—physician (MD, DO), nurse practitioner, or physician's assistant as appropriate for your state. The level of activity ranges from what is normally expended at home or at school to strenuous activity such as hiking and backpacking. Other examples include tour camping, jamborees, and Wood Badge training courses. It is important to note that the height/weight limits must be strictly adhered to if the event will take the unit beyond a radius wherein emergency evacuation is more than 30 minutes by ground transportation, such as backpacking trips, high-adventure activities, and conservation projects in remote areas.

Because the form is a form you can complete online and print we have supplied the link below for the application. We have also supplied a link to the Frequently Asked Questions for your convenience. Remember, this Annual Health and Medical Report is REQUIRED for anyone who stays overnight at Camp Rock Enon.

http://www.scouting.org/firestore/HealthSafety/pdf/whole.pdf

http://www.scouting.org/scoutsource/HealthandSafety/Resources/MedicalFormFAQs.aspx